

Tender Reference Number: Wits Tender 2026 05 : FMCG

Questions and Clarity posed by Prospective Tenderers

No	Question / Clarity Posted - from Tenderer	Response from Team
1	Request for an extension made for the submission	Extension granted for the submission as communicated on 30 September - granted to 9th October 2026
2	If I have a company outside Gauteng, will I be disqualified?	The prequalification criteria is clear. Gauteng presence is required especially for the freshfood and butchery components. Prequalification Criteria 5 requires an office in Gauteng. Provide supporting evidences such as utility bill or lease agreement or similar. This enables zero or very low delivery fees to the University's Braamfontein and Parktown campuses and enables any delivery requirements, warranty/repair considerations to be done promptly.
3	Do you have an idea how many water coolers you need.	Volume is not known at this time but they are used across the University.
4	Can one supply non branded water from a reputable source	Yes, as long as the regulations, compliances, criteria and standards are met.
5	Wits does not intent to buy the water dispensers but rent them?	They could be purchased or rent. An additional line is to be added to the pricing schedule to reflect that for the specific component. This will be uploaded onto the website and distributed to registered tenderers by the 1st October.
6	One is not an OEM and therefore the pricing inclusive of the delivery may be a little higher than the OEMs but still competitive.	Pricing is considered as part of the final scorecard. We encourage you to provide your best market related pricing.
7	Meeting requested to discuss the document	The documentation is clear. A non compulsory briefing session was held as per the tender document to go through/clarify all the documentation, requirements and criteria. Additional meetings/sessions are not possible prior to tender submission time.
8	Please advise if pricing must include or exclude vat. How long must it be valid for?	Vat is a line on the pricing schedule, below the subtotal. The unit price excludes vat. Vat is added after the subtotal. Please check the schedules for the lines at the end of the table. Price validity is stated in the agreement/contract. Familiarise yourself with that.
9	Submission protocol	The electronic submission protocol referred to in the tender document is attached with instructions related to your submission subject line detail and the email restrictions. Submission is by email to the addresses indicated below. The URL for this document is https://www.wits.ac.za/media/wits-university/footer/about-wits/procurement/Electronic%20Submission%20Protocol%2015.08.2020.pdf . Note: submit early. No late submissions will be accepted. •Submission are by email to the following email addresses: Email Lettah.maphoto@wits.ac.za, copy admin.tenders@wits.ac.za and zarina.hassim@wits.ac.za . Ensure that your submission is labelled clearly as indicated in the electronic submission protocol as indicated below. Email response format as per the following instruction and attached Tender response format: Number of Email Sent Tender Reference Number Tender Short Description Tenderers Name For example if 3 emails have been sent then the subject lines for each email must be as follows: Email 1 of 3 Wits 2026 05 FMCG Joe Soap Pty Ltd